



Aldworth Parish Council Action Log

Number	Action	Responsible	Date Raised	Target / Actual Completion	Status	Response / Update
1	Ambury Road Drains	Clerk	08/07/2020	Ongoing	In Progress	Logged with WBC Portal Ref: 191591 iCM Reference: 0548-8153-0550-0683 on 5th January 2021. Also an email has been sent to Jon Bowden @ WBC directly. Message received from WBC this will be risk assessed and actioned when programmed. Photos and explanatory document will be sent again to WBC.
2	Bags of Topsoil on flooded bend toppled into road in Westridge Green	Clerk / DR	10/03/2021	Ongoing	In Progress	Stuart Clark to meet with Yattendon Estates to discuss additional drainage pipe in the field. 5th July update from Stuart Clark: I met a contractor on site last week and have issued an order for further remedial works. This time I will also have the solid white line around the bend reinstated.
3	CA17 Notice / Lost Way in WG - prepare a request for it to be included in definitive map	Clerk	22/09/2021	Ongoing	In Progress	Seeking 10 completed documents before sending to WBC. Campaign ramping up due to article in July Leaflet. Continue to receive evidence.
4	Logged a request with WBC to repaint the road markings and lines in Westridge Green as they have faded in some locations.	Clerk	08/02/2022	Aug-22	In Progress	Ref: 204295
5	Request Speed Limit Review on B4009 between Aldworth and Westridge Green	Clerk / Council	08/02/2022	Sep-22	Closed	Advised to not pursue by Alan Law / Chris Vidler

6	Submit 2022 / 2023 Declaration of Office forms for Chair / Vice Chair to WBC Monitoring Officer	Clerk	12/05/2022	May-22	Closed	Emailed on 12th May 2022 and uploaded to our website
7	Complete 2021 / 2022 AGAR Paperwork and submit exemption certificate to PKF Littlejohn	Clerk	12/05/2022	May-22	Closed	Emailed all required documentation to PKF Littlejohn. Exemption Certificate received on 20th June 2022
8	Upload all Audit Documents for Public Rights to the website	Clerk	12/06/2022	Jul-22	Open	Public Rights period ends at the end of July.
9	Upload all approved for 2022 / 2023 Policies to the website	Clerk	12/05/2022	July	Open	Preparing documents at present
10	Book the Village Hall for 2022 / 2023 Meeting Dates	Clerk	12/05/2022	May-22	Closed	Emailed and receipt confirmed
11	Process \$137 donation to Citizen's Advice Bureau West Berkshire	Clerk	12/05/2022	May-22	Closed	Completed
12	Source a quote for the Well House to be surveyed	Clerk / NW	01/05/2022	Jul-22	In Progress	Those company's approached have said no, too complicated. Fibre optic cameras are needed to check the well underground.
13	Arrange Playground Safety Surface Repairs and secure Parish Plan grant to assist with the funding	Clerk	12/05/2022	Jun-22	Closed	Completed
14	Resident email and photo regarding the overgrown vegetation by the steps to the Village Hall making it unsafe to use.	Clerk / NW	06/07/2022	Jul-22	In Progress	Email forwarded to Mike Buckle and Nick Williams requesting the village hall committee respond by cutting back the vegetation and making sure the steps are accessible.

Summary	Total
Open	2
In Progress	6
Closed	6
Total	14