



Aldworth Parish Council

Virtual Meeting of the Parish Council

I hereby give you Notice that the next meeting of Aldworth Parish Council is to be held on:

Wednesday 2nd December 2020 at 7pm via Zoom

<https://us02web.zoom.us/j/83532260174?pwd=ZmlwcUdlbzFvSUVuT2NBcUdkYVBUQT09>

Meeting ID: 835 3226 0174

Passcode: aldworth

All members of the Council are hereby summoned to attend this virtual Council meeting.

AGENDA

1. To receive, and consider for acceptance, apologies for absence from Members of the Council.
2. To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation.
3. To receive:
 - a. Questions or comments from members of the public regarding items on the agenda.
 - b. Representations from any member who has declared a personal interest.
4. To approve the minutes of the previous meeting dated 8th July 2020.
5. To discuss any matters arising from the minutes of the meeting on 8th July 2020.
6. To receive a report from our District Councillor, Alan Law.
7. To consider the co-option of 2 new Councillors to Join the Parish Council:
 1. Ms Donna Roach
 2. Mr John Clark

Each candidate will be invited to speak for up to 3 minutes. The Chair will seek proposers and seconders for each nomination. A vote will be taken to formally co-opt each person to the Council. The Declaration of Office and other forms will be completed in view of the meeting participants.
8. To review and approve the updated Standing Orders of the Parish Council.
9. To review and approve the updated Financial Regulations of the Parish Council.

10. To approve and adopt a Grievance & Disciplinary Policy and an Anti-Bullying Policy.
11. To review and discuss the Draft Budget Proposal for 2021 / 2022 including the Precept amount, General Reserves and the introduction of Ear Marked Reserves.
12. To review and approve the revised AGAR sections that were incorrectly filed at the end of March 2020.
13. To discuss and approve the following proposals regarding the successful running of Council business:
 - a. The switching of bank accounts from Barclays Community Account to a Unity Trust Online Bank Account*
 - b. To purchase a gov.uk domain name for Aldworth Parish Council and set up a new website and email address for the Clerk*
 - c. To consider the purchase of a Financial Management Software Package from Rialtus Business Solutions*
 - d. To appoint an official Internal Auditor (Heelis & Lodge) for Year End 2021*
 - e. To approve the setup of a Parish Council Facebook page to enhance community engagement
 - f. To approve the cancellation of Autela Payroll Services on 31st March 2020 and move to the HMRC Basic PAYE program*
 - g. To consider the joining of BALC (Berkshire Association of Local Councils)
 - h. To approve the purchase of a small filing cabinet and suspension files for the Council's documentation*

** Councillors will be sent these proposals via email prior to the meeting.*

14. To receive the Clerks Report on Finance, Payments and any issues that have arisen since the last meeting.
15. To agree future meeting dates up to 31st March 2021.
16. To discuss matters for future consideration and for information.
17. To receive further questions or comments from members of the public.

Next Meeting of the Parish Council: TBC

Clerk to the Council: Mrs Fenella Woods. Dated: 25th November 2020

Signature: 