



Aldworth Parish Council

Minutes of the Full Parish Council Meeting

Wednesday 12th January 2022 at 7.30pm at Aldworth Village Hall

Minute ref: 008/120122/PCM

Members Present: Cllr. Tim Chapman, Cllr. Donna Roach, Cllr. Nick Williams

Members Absent: Cllr. Kate Walters, Cllr. John Clark

Officers Present: Mrs Fenella Woods (Clerk & RFO)

In Attendance: 0 members of public.

Meeting Start Time: 19.43pm

Meeting End Time: 20.47pm

- 097/22 Cllr. Chapman welcomed all to the meeting. Cllr. Walters and Cllr. Clark gave their apologies which were accepted, and quorum was achieved.
- 098/22 There were no declarations of interest, nor any requests for dispensation received.
- 099/22 There were no questions or comments from members of the public, nor any representations.
- 100/22 The minutes of the meeting dated 13th December 2021 were read and **approved** as an accurate record. Cllr. Chapman signed a hard copy for the file.
- 101/22 The clerk advised that all actions from the previous meeting had been completed. The two requests for help logged with WBC regarding the road surface and pavement conditions at / near The Glebe were closed as the Highways team did not think they required attention at this current point.
- 102/22 The final budget spreadsheet for 2022 / 2023 was reviewed. This has changed slightly from the draft version reviewed in the November meeting as the cost of emptying a new litter bin for the centre of the village has been added. Projected expenditure for 2022 / 2023 is now £8,620.00. This was **approved** by all members present. The Precept Request to WBC would therefore be £8,620.00, paid in two instalments of £4,310.00. This was **approved** by all members present. The clerk will complete the form and email to WBC within the week.

- 103/22 A Grant Application was received from the PCC of St Mary's Church, Aldworth, requesting £250.00 to help them with hedge cutting and ditch clearing. This payment, using s. 137 money was **approved** by all members present. The Treasurer for the PCC has given the clerk the bank details to make a BACS transfer which will be processed before the end of the week. The pre-written cheque was 'cancelled', and the stub was signed by two councillors for the audit trail.
- 104/22 The clerk presented three options for a new litter bin for the centre of the village. This will be positioned near the Well House. It is to stop people using the salt / grit bin as a litter bin. After reviewing the options, all members present **approved** the purchase of the Sherwood Litter bin, a realistic timber grain polymer, with a litter plate and a steel liner at a cost of £355.49 from Glasdon UK. This is using section 185 from the Highways Act 1980. Triangle Management Ltd will empty the bin at a monthly cost of £9.50. All members present **approved** the emptying costs. It was **agreed** that a paving slab would need to be placed for the bin to sit on for stability, it is likely a councillor has a spare at home to use for this purpose. The clerk will place the order and advise when delivery is due to arrange the installation of the slab and to inform Triangle of the requested emptying start date.
- 105/22 The two salt bins in the village were deemed as no longer fit for purpose as they were filled with water and litter. It was **agreed** that by just replacing the salt, it would not be any use. All members present **approved** the purchase of two new 90 litre Nestor Grit Bins in green from Glasdon UK at a cost of £104.42 each, with a new hand scoop for both at a cost of £6.70 each. Six bags of white de-icing salt from Seton at a cost of £69.98 was **approved** by all members present. This is using section 185 of the Highways Act 1980. The clerk will place the orders and work with WBC to remove the broken bins and receive the license to place the new bins in the same locations. It was agreed to have the salt delivered to Cllr. Chapman who can fill the bins up once received.
- 106/22 A temporary Scheme of Delegation was **approved** by all members present to help us mitigate the Omicron variant of C19 and any future variants that cause difficulty with meeting face to face. This is using section 101 of the Local Government Act 1972. It will be added to our website and will be reviewed in May 2022, and at other times C19 variants are identified.
- 107/22 Planning Application ref: 21/03051/HOUSE for modifications to the side extension and new windows at Westridge House was reviewed and all members present stated **no objection** to the plans. Planning Application ref: 21/03190/FUL for the Bell to have a microbrewery was reviewed and again, all members present stated **no objection** to the plans. The clerk will complete both Parish Observation Sheets and return to the WBC Planning Team.
- 108/22 The clerk updated the council on the current account; all is in good order. It was **agreed** that another litter pick was due; it could tie in with the 'Great British Litter Pick' planned for spring. Hedge cutting is currently under way which reveals more litter so it would be prudent to wait until that has been completed. The Queen's Jubilee was discussed; the clerk informed the council about the planned 'lighting up of beacons' campaign and a discussion was had on how we can include this in a village activity. It was **agreed** to conduct a village survey to see what people would want to attend (using an online survey tool and an article in The Leaflet) which the clerk will arrange.

109/22 It was advised that the white lines painted on the road outside The Bell had faded. It was **agreed** to log this with WBC Highways / Road Safety Team and ask if the lines can be re-painted. The clerk will email them and advise of the outcome.

With there being no further business to discuss, the Chairman thanked those present for attending and the meeting closed at 20.47pm.

Signed:

Position:

Date:

Actions from the Meeting:			
	Description	Assigned to	Completed
1	Send WBC the signed Precept Request Form	Clerk	✓
2	Process the £250.00 s.137 Grant to St Mary's PCC	Clerk	✓
3	Order new litter bin from Glasdon	Clerk	✓
4	Order new salt bins, scoops, and salt	Clerk	✓
5	Upload Temporary Scheme of Delegation to the website	Clerk	✓
6	Email the two Parish Observations Sheets to WBC Planning Team	Clerk	✓
7	Create Village Survey for Jubilee Event	Clerk	✓
8	Advise WBC Highways / Road Safety about the faded lines outside the Bell	Clerk	✓