



Aldworth Parish Council

Minutes of the Parish Council Planning Meeting

Monday 13th December 2021 at 7.00pm at the Four Points Pub (Village Hall unavailable)

Minute ref: 007/131221/PCPM

Members Present:	Cllr. Tim Chapman, Cllr. Donna Roach, Cllr. John Clark, Cllr. Nick Williams
Members Absent:	Cllr. Kate Walters
Officers Present:	Mrs Fenella Woods (Clerk & RFO)
In Attendance:	0 members of public.
Meeting Start Time:	19.05pm
Meeting End Time:	19.40pm

- 089/21 Cllr. Chapman welcomed all to the meeting. Cllr. Walters gave her apologies which were accepted, and quorum was achieved.
- 090/21 There were no declarations of pecuniary interests or non-registerable interests received.
- 091/21 There were no questions or comments from members of the public, nor any representations from any members.
- 092/21 The minutes of the previous meeting dated 24th November were read and approved as an accurate record of the meeting. Cllr. Chapman signed the file copy.
- 093/21 The Clerk advised that outstanding actions would be discussed at the January Full Council Meeting and the traditional signpost on the Aldworth to Compton Road be discussed in this meeting.
- 094/21 All members present reviewed the revised planning application for Westridge House (ref: 21/03027/LBC2). The design and access statement was reviewed, along with the various drawings submitted for the single storey kitchen extension and amendments to various doors and windows. All councillors present voted **no objection**, and the Clerk will complete the Parish Observation Sheet and submit to the Planning Department.
- 095/21 The following payments were **approved**:

- a) £49.35 to the Signpost Restoration Company for the work completed on the traditional signpost.
- b) £124.00 to Rialtas for one year subscription renewal.
- c) £120.00 to TEEC for the website and email system.
- d) The refund of £521.00 to WBC for the Parish Plan Grant was also **approved**.

Update on the Traditional Signpost:

We had recently secured a Parish Plan Grant from WBC to restore the traditional fingerpost sign on the Aldworth to Compton Road, opposite the lane leading to Pibworth House. The Signpost Restoration Company had been contracted to carry out the work. The money was received from WBC, and we were monitoring the progress. The Traffic and Road Safety Team at WBC installed a new signpost without informing us, removing the original concrete post. They were unaware we had been awarded a grant for the restoration. It was agreed that we would keep the new signpost and seek to cancel the order for the traditional restoration. Unfortunately, a small amount of work had started on the restoration to the value of £49.35. It was agreed in conjunction with WBC to use the Parish Plan Grant money to cover these costs and refund the difference.

The Clerk will set up the payments that were approved.

It was noted that the salt bin in the centre of the village contained a quantity of water and litter. It was agreed to consider the purchase of a village litter bin in January 2022. It was also agreed to keep an eye on the winter weather and consider refreshing the salt content of the bins during the festive period. The Clerk will work with the Councillors on how best to achieve this over Christmas, if needed.

The Clerk had raised a concern with WBC on the condition of the road surface at The Glebe and with the pavement along the B4009 from The Glebe to Bell Lane. The online portal was out of action, so the requests were logged by phone. No further advice has been received from WBC, so it was agreed to re-log the calls via the portal as a backup. We will also log a request for the potholes on the B4009 between Westridge Green and the Four Points pub again.

The Clerk will be taking annual leave from Friday 17th December until Tuesday 4th January 2022. The Parish Office will be closed and email 'out of office' will advise people to report problems via the WBC portal. If any urgent issues arise over the festive period, the Clerk can be reached by the Councillors.

096/21 There were no further questions or comments from members of the public.

With there being no further business to discuss, the Chairman thanked those present for attending and the meeting closed at 19.40pm.

Signed:

Position:

Date:

Actions from the Meeting:			
	Description	Assigned to	Completed
1	Send Parish Observation Sheet to WBC	Clerk	✓
2	Set up all approved payments via online banking	Clerk	✓
3	Add litter bin purchase and emptying contract to January agenda	Clerk	✓
4	Re-log the road surface issues and pavement issues at The Glebe on the WBC portal and potholes on the B4009.	Clerk	✓

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